



## Arkansas Department of Education

### Licensure Fees

#### Authority to Collect Licensure Fees

Act 846 of 2007, Regular Legislative Session

Rules Governing the Code of Ethics for Arkansas Educators approved by the State Board of Education, June 9, 2008, Appendix B

#### Fees Will Be Required For the Following Licenses or Licensure Transactions

Five-Year Standard Educator License	\$75.00
Renewal of Five-Year Standard Educator License	\$75.00
Five-Year Vocational Permit	\$75.00
Renewal of Five-Year Vocational Permit	\$75.00
Duplicate Educator License	\$50.00

#### Payment of Licensure Fees

All fee payments for licensure shall be made by credit card (Visa, MasterCard or Discover) or electronic check to the Information Network of Arkansas at the web address of <https://www.ark.org/teachers/licensure> for all licensure applications received in the Office of Educator Licensure after September 1, 2008, and for those licenses that are automatically renewed each year.

School districts wishing to pay the licensure fees for their teachers may submit a school district warrant covering the required fees to the Office of Educator Licensure. The school district will need to include a listing of the teachers with their social security numbers that are being covered by the school district warrant.

Teachers who are unable to pay the licensure fee electronically to the Information Network of Arkansas, shall submit the required licensure fee in the form of a money order or cashiers check (made out to the Arkansas Department of Education) to the Office of Educator Licensure, #4 Capitol Mall, Room 106B, Little Rock, AR 72201. The teachers social security number needs to be included with any payment received so that the teacher can be properly credited. Please do not send cash. **Personal checks will not be accepted for the payment of licensure fees.**

### Applicants for Licensure by Reciprocity

Teachers applying for Arkansas licensure by reciprocity need to wait until their credentials have been evaluated by the Office of Educator Licensure and they have received their written response before submitting a fee for licensure.

### Contacts

Information Network of Arkansas  
425 W. Capitol Ave., Suite 1620  
Little Rock, AR 72201  
Toll Free 877-727-EGOV

Educator Licensure  
Capitol Mall, Rm. 106B  
Little Rock, AR 72201  
501-682-4342

Kassandra Mize, Project Manager  
[kmize@ark.org](mailto:kmize@ark.org)

Karli Saracini, Coordinator Four  
<mailto:karli.saracini@arkansas.gov>

Melissa Jacks, Program Manager  
[melissa.jacks@arkansas.gov](mailto:melissa.jacks@arkansas.gov)

Clara Toney, Licensure Specialist  
[clara.toney@arkansas.gov](mailto:clara.toney@arkansas.gov)

Luci Jackson, Licensure Specialist  
[luci.jackson@arkansas.gov](mailto:luci.jackson@arkansas.gov)